Below is a summary of which components of the following 2025-26 Black Spot Nomination document you are required to complete and submit.

##### Nominations submitted by Members of Public or Associations

* Section A is to be completed, signed and dated.
* At a minimum the form must have ‘Nominee Details’ and ‘Site Information’ completed.
* Road running distance and road numbers can be left blank if unknown.

##### Nominations submitted by Local Government (Council)

* Section A is to be completed, signed and dated.
* Section B is to be completed with provision of any supporting documents.
* Section C is to be completed with provision of any supporting documents if projects value is equal to or greater than $150,000 (Excl. GST).
* Section D is to be completed with provision of any supporting documents if project value is less the $150,000 (Excl. GST).
* A registered estimate is required for all Council projects exceeding $150,000 (Excl. GST).
* For any nominations on state roads, the nomination shall be supported by the relevant DIT Section (e.g. Road and Marine Assets Section or Traffic Operations).
* Attach relevant supporting documentation received from DIT (letter supporting project or email) in regard to the project on state road.
* For any nominations on state roads, the concept plans and estimates are to be developed in accordance with DIT standards and specifications and the DIT estimating manual.

##### Nominations submitted by DIT

* Section A is to be completed, signed and dated.
* Section B is to be completed with provision of any supporting documents
* Section C is to be completed with provision of any supporting documents
* A registered estimate is required for all DIT projects

**\*This page is for information purposes only and does not need to be submitted with your nomination.**

# Section A

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NOMINEE DETAILS | | | | | |
| 1 | Name |  | | | |
| 2 | Organisation |  | | | |
| 3 | Position Title / Occupation |  | | | |
| 4 | Phone |  | | | |
| 5 | E-Mail Address |  | | | |
| 6 | Postal Address |  | | | |
| SUMMARY OF NOMINATION | | | | | |
| 7 | Description of Nominated Project |  | | | |
| 8 | Total Project Cost (Excl. GST) *Note: Project ineligible if < $20,000* | | $ | BCR: |  |
| 10 | Is this nomination supported by the relevant road authority? | | Yes /  No | | |
| CHECKLIST | | | | | |
| 11 | Completed nomination form | | Yes /  No | | |
| 12 | For Reactive Projects - BCR Spreadsheet, include crash data | | Yes /  No /  N/A | | |
| 13 | For Proactive Projects - Road Safety Audit Report | | Yes /  No /  N/A | | |
| 14 | Cost Estimate Provided | | Yes /  No | | |
| 15 | Locality map or plan | | Yes /  No | | |
| 16 | Drawing/sketch of proposal showing extent of works | | Yes /  No | | |

Nominee Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_/\_\_\_\_\_\_ /20

# Section B

|  |  |  |
| --- | --- | --- |
|  | SITE INFORMATION | |
| 17 | Council |  |
| 18 | Primary Road No. | RN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  State Road /  Local Road |
| 19 | Primary Road Name |  |
| 20 | Secondary Road No. | RN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  State Road /  Local Road |
| 21 | Secondary Road Name |  |
| 22 | Road Running Distance (RRD) | RRD Start \_\_\_\_\_\_\_\_\_\_\_\_\_\_ RRD End \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 23 | Suburb / Town |  |
| 24 | Postcode |  |
| 25 | Site Description  *e.g. Intersection, 5km road length, 20kms west of Smithville* |  |
| 26 | Nature of Concern / Problem Diagnosis  *A description of the problems which led to the project being proposed / types of crashes* |  |
| 27 | A site inspection has been carried out  *DIT / Council Only* | Yes /  No /  N/A |
| 28 | Provide a concept plan or sketch of the location | Concept Plan /  Sketch |

|  |  |  |
| --- | --- | --- |
|  | SITE ASSESSMENT | |
| 29 | Is this location on a National Highway | Yes /  No |
| 30 | Is this a State or Local road? | State Road /  Local Road |
| 31 | Is this a Metropolitan or Rural project | Metropolitan /  Rural |
| 32 | AADT |  |
| 33 | Speed Limit |  |
| 34 | Are there any environmental or heritage concerns with this project? | Yes /  No  If ‘Yes’, please attach additional information |
| 35 | Have environmental or heritage approvals been obtained? | Yes /  No  If ‘Yes’, please attach copy |
| CRASH HISTORY (5 Years from 2019 to 2023) | | |
| 36 | No. of Fatal Crashes |  |
| 37 | No. of Serious Injury Crashes |  |
| 38 | No of Minor Injury Crashes |  |
| 39 | Total No. of Casualty Crashes |  |
| Items 40 to 44 - To be completed for projects that are a length proposal only. | | |
| 40 | Projects proposed road distance (in km) | km |
| 41 | No. of Fatal Crashes / km |  |
| 42 | No. of Injury Crashes / km |  |
| 43 | Total No. of Casualty Crashes / km |  |
| 44 | Crash rate -  Crashes / km / year |  |

|  |  |  |
| --- | --- | --- |
|  | ELIGIBILITY | |
| 45 | Has the location of the proposed treatment been funded within the last 5 years under Australian Government Black Spot Program? | Yes /  No  If ‘Yes’, the nomination is ineligible |
| Is the total project cost less than $20,000? | Yes /  No  If ‘Yes’, the nomination is ineligible |
| ROAD SAFETY AUDIT | | |
| 46 | Is the proposal supported by a Road Safety Audit or other relevant risk assessment methodology? | Yes /  No  If ‘Yes’, please attach signed report |
| TREATMENT PROPOSAL AND SUPPORTING INFORMATION | | |
| 47 | **Proposed Treatment**  *Detail Scope – e.g. Install signs, modify signals, install roundabout etc.* |  |
| 48 | Are there any changes to traffic signals? | Yes /  No /  N/A  If yes, provide an analysis of Degree of Saturation (before and after treatment) |
| 49 | Have all of the following modes of transport been considered?  *vehicles, motorcyclists, cyclists, pedestrians, bus and heavy vehicles* | Yes /  No |
| 50 | Is the current speed limit at the proposed location appropriate?  If no, have you considered a speed limit reduction to support the infrastructure treatment? | Yes /  No  Yes /  No /  N/A |
| 51 | **COUNCIL NOMINATIONS ON DIT ROADS**  Is the treatment on or intersecting a DIT road?  If ‘Yes’, has Council obtained ‘***in principle support***’ from DIT?  *i.e. Road and Marine Assets, Public Transport, Traffic Services, Technical Services etc.*  Supporting Documents have been included with this nomination | Yes /  No  Yes /  No /  N/A  Yes /  No /  N/A |

|  |  |  |
| --- | --- | --- |
|  | ADDITIONAL SUPPORTING INFORMATION | |
| 52 | **NOMINATIONS INVOLVING LEVEL CROSSINGS**  Has the DIT Level crossing officer assessed the nomination? | Yes /  No /  N/A |
| 53 | **CYCLE ROUTE**  Is the location on a cycling route?  Supporting Documents have been included with this nomination | Yes /  No  If ‘Yes’, how have cyclists been considered in the design?  Yes /  No /  N/A |
| 54 | **HEAVY VEHICLE**  Is the treatment on a gazetted route  *i.e. B-double, Road Train?*  Supporting Documents have been included with this nomination | Yes /  No  If ‘Yes’, how heavy vehicles been considered in the design? i.e. turning paths, length, width etc.  Yes /  No /  N/A |
| 55 | **BUS ROUTE**  Is the treatment location on a bus route?  Supporting Documents have been included with this nomination  Supporting Documents have been included with this nomination | Yes /  No  If ‘Yes’, how have buses been considered in the design? i.e. turning paths, length, width etc.  Yes /  No /  N/A |
| 56 | **CONSULTATION**  Has consultation been undertaken to date with stakeholders?  Supporting Documents have been included with this nomination | Yes /  No /  N/A  Yes /  No /  N/A |
| 57 | **RISK ASSESSMENT**  Do you foresee any risks that may prevent project delivery?  Supporting Documents have been included with this nomination | Yes /  No /  N/A  Yes /  No /  N/A |
| COSTS AND FUNDING INFORMATION | | |
| 58 | Estimated Total Project Cost (Excl. GST)  *Use P90 for DIT registered estimates* | $ |
| 59 | Date of Estimate | / / 20 |
| 60 | K-Net Reference and version  *For DIT nominations only* | # version\_\_\_\_ |

*Estimates must be undertaken in accordance with DIT Estimating Manual (KNET#12905558 version 9),*

*Web link* [*https://www.dit.sa.gov.au/\_\_data/assets/pdf\_file/0003/173532/Estimating\_Manual.pdf*](https://www.dit.sa.gov.au/__data/assets/pdf_file/0003/173532/Estimating_Manual.pdf)

|  |  |  |
| --- | --- | --- |
| COSTS AND FUNDING INFORMATION (Continued) | | |
| 61 | Is there another funding source contributing to the project?  If yes, what is the source and contribution | Yes /  No  $ |
| Benefit Cost Ratio (BCR)  *Based on Total Project Cost. i.e. include all contributions* | $ |
| Net Present Value (NPV) |  |
| 62 | Expected Start Date and Completion Date  (physical construction) | $ |

# Section C

|  |  |  |
| --- | --- | --- |
| ADDITIONAL INFORMATION FOR PROJECTS OVER $150,000 | | |
| 1 | Clearly state why the project is necessary and what benefits will be achieved. | |
|  | |
| 2 | State any time constraints and/or commitments that impact upon project delivery  *e.g. community consultation timelines, environmental approvals, supplier availability* | |
|  | |
| 3 | An indicative schedule of works has been provided with this nomination  (i.e. Gantt Chart) | Yes /  No  k-net # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 4 | **RISKS AND ISSUES**  a. Is land acquisition required?  b. Do services / utilities need relocating?  c. Is road lighting required or needs modifying?  d. Have these issues been factored into the cost and/or timeline?  e. Is there a significant risk that these may delay project completion beyond the financial year?  f. Third Parties: is there a third party involved (e.g. an adjacent Land Development)  If ‘Yes’ please provide name of the organisation | Yes /  No  Yes /  No  Yes /  No  Yes /  No  Yes /  No  Yes /  No  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5 | List below any other risks / issues that may impact on project delivery or scope | |
|  | |